

STUDENT ENROLLMENT AGREEMENT

THIS STUDENT ENROLLMENT AGREEMENT is between Lynn Duncan Permanent Cosmetics, LLC; and/or Kristin Duncan Permanent Cosmetics And The International Training Institute, LLC and:

Student's Name: _____

Student's

Address: _____

Cell: _____ Home: _____ Work: _____

E-Mail: _____

SHALL CONSTITUTE A LEGALLY BINDING INSTRUMENT acknowledging that you have been given reasonable time to read and understand it's contents. This Agreement also constitutes that the refund policy and a description of the course is as currently posted on the website of World Class Permanent Cosmetics.

Student's Name To Appear On Certificate of Completion: _____

ON THIS _____ day of _____, 20____, student has agreed to pay the sum of \$_____ to Lynn Duncan Permanent Cosmetics, LLC; and/or Kristin Duncan Permanent Cosmetics And The International Training Institute, LLC as tuition for **either** the:

FUNDAMENTAL Permanent Makeup Training Program, which is scheduled on: _____ to _____ 20__.

Tuition Fee of: _____

Fundamental Course Includes:

- History of Permanent Makeup
- Sterilization/Sanitation/Avoiding Cross-Contamination
- Digital Machine Equipment/Techniques/Supplies
- Theory/Color Mixing/Color Choices
- Consultations/Client Considerations
- Anesthetics/Client Comfort/Proper Stretching Techniques

Needle Selection/Applications/Storage & Disposal

Shaping & Designing Permanent Makeup Applications of: Soft-Filled Eyebrows; Hairline Simulation Eyebrows; Natural-Finish Traditional Eyeliner; Natural Lip Blush Liner/Blending/ Full Lip Color Applications

Business/Office: Insurance; Marketing; Health History Forms; Consent Forms; Aftercare Forms; General Record-Keeping; Supplies and Accessories; Discussion of Professional Organizations, etc.

OR

ADVANCED Permanent Makeup Training Program, which is scheduled on:

_____ to _____ 20__ .

Daily Tuition (8 Hours) of: _____

Total Number of Days: _____

Total Tuition: _____

Advanced Course Includes Customized Choice Of:

(Circle Choice(s)):

Digital Machine TrainingIncluding Advanced Slope Needle Techniques

Color Theory Training....Including Color Corrections/Corrective Procedures/Troubleshooting

Specialty Training....Including Contoured/Blended Lip Color

Specialty Training....Including Designer Eyeliner Techniques (Smudgy, French, Dramatic)

Specialty Training....Including Paramedical Areola & 3-D Nipple Repigmentation

Specialty Training....Including Paramedical Scar Camouflage/Vitiligo/Scalp Pigmentation

Specialty Training....Including Scar Relaxation/Dry Needling Techniques

MASTER CLASS Training...Including 3-D Hairstroke Eyebrows (Machine Method)

(Tuition: \$2,500/2 Day Class)

MASTER CLASS Training...Including 3-D Microblade Eyebrows (Manual Method)

(Tuition: \$2,500/2 Day Class)

I UNDERSTAND that it is the **student's responsibility** to research her/his local and state laws governing the licensing and operation of permanent cosmetic services. Instructor(s) are not liable for any legal

advice or suggestions regarding any laws which govern student's state or local governments.

I UNDERSTAND that the Fundamental Permanent Makeup Training Program will cover the instruction of: soft, solid permanent eyebrows; 3-D hairstroke simulation eyebrows; natural finish/traditional eyeliner; and natural lip blush liner/blending color applications. This course does NOT cover tattoo removal, scar camouflage, areola repigmentation or other paramedical or specialty procedures.

I UNDERSTAND that the Advanced Permanent Makeup Training Program will cover the instruction of a customized program of student's choices, based on a daily fee schedule. Student's fundamental training program is a pre-requisite to this advanced training program.

I UNDERSTAND that while the school will make every effort to provide live models for students to work on, student acknowledges that no guarantees can possibly be made concerning said models. Therefore, students may bring in their own live model(s) to class per instructor's PRIOR approval.

I UNDERSTAND that there is a \$1,000 **non-refundable deposit** for registration into this training program. Student will receive a full refund of deposit or tuition ONLY if notice of intent to cancel is received, in writing, within 72 hours after receipt of initial payment.

I UNDERSTAND that the \$1,000 non-refundable deposit will be deducted from tuition fee and the **balance of tuition is due three (3) weeks PRIOR to the start of class.**

I UNDERSTAND that **if balance of tuition is not received three (3) weeks PRIOR to the start of class, student forfeits their \$1,000 non-refundable deposit**, which held their slot in class, and will need to reschedule with a new, non-refundable \$1,000 deposit again.

I UNDERSTAND that the **\$1,000 non-refundable deposit, nor tuition, are refundable if student cancels after 72 hours of initial receipt of tuition payment or if student fails to attend class.**

I UNDERSTAND that student must prove an emergency situation which prevented her/him from attending class as scheduled if tuition is to be transferred to another training class at a later date per student's choice of one of two classes offered. This choice may end up with student having to clear her/his schedule in order to accommodate the training dates. Failure to do so may result in complete forfeiture of student tuition.

I UNDERSTAND that once student's \$1,000 non-refundable deposit is received, a Student Manual will be mailed to the "Fundamental Program" student for review and study PRIOR to the start of the Fundamental Training Program.

I UNDERSTAND that student must meet minimum standards of training in order to receive a Certificate of Completion. Student is not to believe that she/he will receive a Certificate of Completion unless student performs satisfactorily in all aspects of the course, including live model procedures. It is instructor's sole discretion whether or not a student is able to safely work on a live model. Although instructor(s) will work conscientiously with each student to help ensure student success, it is student's responsibility to attend class regularly and promptly.

I UNDERSTAND that each "Fundamental Program" student must complete work on live models, and attend their minimum scheduled classroom hours in addition to studying their manual. There is a \$75/hour fee for missed classroom time which must be re-scheduled with instructor.

I UNDERSTAND that if student drops, misuses or damages any of instructor's equipment, student will be required to replace said item(s) at the current replacement cost.

I UNDERSTAND that student must exhibit mature, respectful and appropriate conduct at all times during class hours or may be subject to termination from training program and forfeit entire tuition.

I UNDERSTAND that with all legally binding documents, legal counsel is always advised and that it is student's choice to exercise the same.

I UNDERSTAND that my signature below certifies that I have read, understand and agree to my rights and responsibilities; and that the training program, non-refundable deposit/tuition, cancellation and refund policies have been clearly explained to me and/or clearly understood by me; and that I have had an opportunity to ask any questions prior to the signing of my signature below.

Student Signature: _____

Date: _____

(Print) Student Name: _____

Date: _____

Instructor Signature: _____

Date: _____

(Print) Instructor Name: _____

Date: _____